

**THE OHIO VETERINARY MEDICAL LICENSING BOARD**  
**MEETING MINUTES**  
**December 10, 2008**

---

• **Call to Order:**

Dr. David Koncal, President of the Ohio Veterinary Medical Licensing Board called the December 10, 2008 meeting to order at 8:34 a.m. in the Board room located at 77 South High Street, 31<sup>st</sup> Floor, Columbus, Ohio.

• **Roll Call:**

Dr. David Koncal, DVM	present
Dr. Darrell Gitz, DVM	present
Dr. James Hearst, DVM	present
Dr. Roger Redman, DVM	present
Dr. Janet Small, DVM	present
Renee Jessen, RVT	present
Geoffrey Smith, Public Member	absent (arrived at 8:59 a.m.)

• **Acknowledge Staff, AAG & Guests:**

Dr. Koncal introduced and welcomed Joseph McClain, the staff's new part-time clerk. Dr. Koncal acknowledged the attendance of Theresa Stir, Executive Director, Barry McKew, AAG and Angela Mann, Licensure Coordinator taking minutes for the Board. He also acknowledged Ms. Linda Heidenreich, OAVT liaison.

• **November 2008 Minutes Approved:**

Dr. Hearst moved to accept the minutes with one minor change. Dr. Small seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

• **President's Report:**

- A. Dr. Koncal explained to the Board that he received a media inquiry from the American Animal Hospital Association (AAHA) regarding the effect of state budget problems on the veterinary profession. He provided the Board with a synopsis of his response.
- B. The Ohio State University College of Veterinary Medicine is requesting participation on April 1, 2009 from the Board to speak to students that will be transitioning into clinics. Dr. Koncal recommended that Dr. Gitz represent the Board. Dr. Gitz agreed. He also suggested that Dr. Hearst and Dr. Redman attend to observe or be part of the presentation.

- C. Dr. Koncal explained that his term on the Board expires 12/31/08. Ms. Stir further explained that Dr. Koncal was appointed to a term that sat empty for one year and therefore, he was to complete the remainder of that term which ends 12/31/2008. Ms. Stir apologized for any confusion. Ms. Stir asked the Board for their support to request reappointment for Dr. Koncal. Dr. Koncal is in favor of being reappointed.

Dr. Small moved to request that Dr. Koncal be reappointed to the Board. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

Dr. Koncal took a moment to thank the staff and fellow Board members for their support during his term as President.

- **Secretary's Report:**

There was no report from the Secretary.

- **OVMA Liaison:**

There was no report from the OVMA liaison.

- **OAVT Liaison:**

There was no report from the OAVT liaison.

- **Executive Director Report:**

- A. Personnel – Ms. Stir informed the Board that Joe McClain started in the office on Monday, December 8<sup>th</sup> as a Clerk 1. His position is part-time.

Per the request of the Board, Ms. Stir provided them with a revised copy of the Performance Evaluation for their review and comment. Dr. Koncal suggested that she add a spot for the Vice President of the Board to be able to sign.

- B. Policies – Ms. Stir provided the Board with a copy of the recommended revisions to Chapter 3 of the Board Policy Book for their review.

Dr. Gitz moved to delete section III E of the policy. Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

- C. Student Loan Repayment Program – Ms. Stir told the Board that the recipients of the Student Loan Repayment Program have been paid.

- D. Legislation – The Board of Regents has approached Representative Webster about dropping legislative language into a moving bill which would require the Board to handle all of the administrative function and payment of the Student Loan Repayment Program. Ms. Stir provided a copy of the language to the Board.

Ms. Stir further explained that the Governor has issued a directive stating that state employees will be required to document each time they access an individual's file that includes confidential information. Additionally, legislation (HB 648) has been introduced and moving through the House that would require further documentation. Pharmacy Director Winsley provided interested party testimony regarding the onerous duty the bill, in its current state, would impose on the licensure boards that are in the state licensure software throughout the day. If someone were going to access the system illegally, they're not going to document it anyway.

- E. Euthanasia Technicians – Ms. Stir informed the Board that she met with Bill Winsley, Tim Benedict and Bill McMillen of the Ohio board of Pharmacy regarding the euthanasia technician/dog warden issue discussed at the November 2008 Board meeting. Both Boards will uphold the position that the law does not provide authority for a euthanasia technician or dog warden to have access to or administer anything other than the lethal solution to perform euthanasia. Bill McMillen indicated that he has heard of some interest in a legislative initiative to permit dog wardens to sedate a dog. Ms. Stir told the Board that she will add a statement on the website regarding this issue.
- F. Online Renewal – Ms. Stir reminded the Board that online renewal should be ready for RVT renewal beginning January, 2009.

[Mr. Smith arrived at 8:59 a.m.]

- G. Complaint Form – Ms. Stir asked the Board if it would be beneficial to revise the complaint form, specifically question #5. which currently asks if the complainant is considering legal action. Ms. Stir suggested changing it to ask the complainant what action they are seeking from the Board. Dr. Gitz suggested asking if there is currently legal action pending. He also recommended that a statement be added to the form explaining that the OVMLB does not have legal authority over fees. The Board agreed with Dr. Gitz recommendations.

- **FYI:**

- A. The Board reviewed an Updated Management Directive from Governor, Ted Strickland with no discussion.
- B. The NBVME staff provided the Board with a memo dated September 2008, "items of interest to you". Dr. Gitz brought it to the Board's attention that 'Step 3 Needed for NAVLE Approval' states "Graduates of colleges not accredited by the AVMA must be enrolled in the ECFVG or PAVE and have completed that program's Step 3 requirement in order to be approved to take the NAVLE". He sees this as a problem and asked Ms. Stir to draft a letter to the NBVME expressing the Board's opposition as it appears to remove the authority of the state licensing board to independently evaluate applicant's qualifications and undermines the ability to protect citizens of the state. The Board directed Ms. Stir to send the draft to Dr. Gitz for review prior to sending to NBVME.

- **Requests for Licensure:**

- A. Veterinarians (addendum 1) – Ms. Jessen moved to approve the following requests for veterinarian licenses.

Debra J. Bishop, DVM; Liza McVicker Guess, DVM; Christen M. Daniel, DVM; Molly C. Buckley, DVM; Chad J. Bailey, DVM; Nicole R. Pearsall, DVM; Stephanie M. Bailey, DVM; Joseph Mont Cummins, DVM; Robin L. Stone, DVM

Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

- B. Registered Veterinary Technicians (addendum 2) – Ms. Jessen moved to approve the following requests for registered veterinary technician licenses.

Lareesa M. Price, RVT; Elizabeth A. Skiver, RVT; Christine G. Flowers, RVT; Christana D. Madga, RVT; Jillian H. Pohto, RVT; Abigail S. Bensman, RVT; Mallory L. Turck, RVT; Natasha S. Montag, RVT; Frederick A. Farr, RVT; Katherine A. Klubert, RVT; Diana S. Gregory, RVT; Susan E. Shellabarger, RVT; Chelsea A. Savich, RVT

Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

- C. Limited Licenses (addendum 3) – Ms. Jessen moved to approve the following requests for Limited Licenses.

Christopher A. Adin, DVM; Gwendolen Lorch, DVM; Sean T. Surman, DVM (resident); Rita L. Echandi, DVM; Rebecca L. Ball, DVM (resident)

Dr. Small seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

- **Consideration of:**

Dr. Redman moved to acknowledge the hearing scheduled and the medical records received as acceptable in the following cases:

- A. Hearing Scheduled:

- 1.) 08-09-088, complainant Michelle McCue

- B. Medical Records Received:

- 1.) David B. Lippert, DVM
- 2.) Anstadt Animal Hospital

Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

- **Executive Session, AAG Reports:**

Dr. Gitz moved to go into Executive Session at 9:24 a.m. for the Assistant Attorney General Report. Dr. Small seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

Dr. Koncal announced the Board meeting back in public session at 9:40 a.m.

- **Hearing Officer's Report & Recommendation:**

A. 07-08-172, Rudy Schneidhorst, DVM - Dr. Gitz moved to accept the Hearing Officer's Findings of Fact and Conclusions of Law and to modify the Recommendation to: Dr. Schneidhorst's license to practice veterinary medicine is suspended for a one week (7 day) period. The suspension must be served within 60 days and should be coordinated through Ms. Stir for approval. Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

- **New Complaints (no responses yet requested):**

A. 08-09-129, complainant Tammi Barcus – Ms. Jessen moved to find no violation of Chapter 4741 ORC. Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

B. 08-09-138, complainant Anonymous – Dr. Gitz moved to send a cease and desist letter and a copy of the law regarding non-licensed individuals performing veterinary services. Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

C. 08-09-139, complainant Tom Jenkins – Ms. Jessen moved to find no violation of Chapter 4741 ORC. Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

D. 08-09-140, complainant State Medical Board of Ohio – Dr. Redman moved to table the case and directed Ms. Stir to review the file from the Medical Board and prepare a Brief for presentation to the Board. Dr. Small seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-no.

E. 08-09-141, complainant Dave & Molly Chatham – Dr. Gitz moved to request medical records. Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

- F. 08-09-143, complainant Fred & Wanda Marich – Dr. Gitz moved to close the case stating the Board does not have jurisdiction. Dr. Small seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- G. 08-09-145, complainant Joan Velto – Ms. Jessen moved to close the case stating the Board does not have jurisdiction over boarding facilities. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- H. 08-09-146, complainant Anonymous – Dr. Gitz moved to close the case unless the complainant responds to Ms. Stir’s request for additional information. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- I. 08-09-147, complainant Frances Henry – Dr. Redman moved to request medical records. Dr. Hearst seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-no.
- J. 08-09-148, complainant Donald Clark – Dr. Gitz moved to find no violation of Chapter 4741 ORC. Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- K. 08-09-149, complainant Jason Durbin – Dr. Redman moved to find no violation of Chapter 4741 ORC. Dr. Small seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- L. 08-09-150, complainant Jeffrey A. Cansler – [Dr. Gitz left the room prior to the Board discussing this case] Dr. Redman moved to find no violation of Chapter 4741 ORC. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-abstain, Dr. Hearst-aye, Ms. Jessen-aye.

[Break: 10:08 a.m. – 10:30 a.m.]

- **Complaint Responses Received:**

- A. 08-09-120, complainant Donald McCurdy – Dr. Hearst moved to find no violation of Chapter 4741 ORC. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

- B. 08-09-123, complainant Anita Wilson – Dr. Gitz moved to find no violation of Chapter 4741 ORC but directed Ms. Stir to send a letter to the treating veterinarian explaining the Board’s opposition regarding the use of Ketoprofen in cats when other products approved for kittens are available in accordance with current practices and standards. Dr. Hearst seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- C. 08-09-126, complainant Tracy McComis – Dr. Hearst moved to find no violation of Chapter 4741 ORC. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- D. 08-09-127, complainant OVMLB – [Dr. Redman left the room prior to the Board discussing this case] Dr. Gitz moved to table the case pending any disciplinary action by the Kentucky Veterinary Licensing Board. Dr. Small seconded the motion. The motion passed by the following roll call vote: Dr. Redman-abstain, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- E. 08-09-128, complainant Kristine Ott – Dr. Gitz moved to find no violation of Chapter 4741 ORC. Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- F. 08-09-130, complainant Lois Wallace – Dr. Redman moved to find no violation of Chapter 4741 ORC. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- G. 08-09-131, complainant Mary Jones – After the Board reviewed the X-rays, Dr. Gitz moved to find no violation of Chapter 4741 ORC. Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- H. 08-09-133, complainant Helen Kerr – After the Board reviewed the X-rays, Dr. Gitz moved to find no violation of Chapter 4741 ORC. Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- I. 08-09-134, complainant Mrs. Mocarski – Ms. Jessen moved to find no violation of Chapter 4741 ORC. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.
- J. 08-09-135, complainant Amanda Atwood – After the Board reviewed the X-rays, Dr. Gitz moved to find no violation of Chapter 4741 ORC. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

K. 08-09-136, complainant Alicia Dobrowolski-Sogor – After the Board reviewed the X-rays, Dr. Redman moved to find no violation of Chapter 4741 ORC. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

The Board directed Ms. Stir to bring a proposed rule change to the next Board meeting which would reinstate the “veterinary medical standards” language that was deleted during the recent rule revisions.

[Break 11:32 a.m. – 11:45 a.m.]

• **Continuing Education Requests - Veterinarians**

Ms. Jessen moved to approve the following continuing education requests for veterinarians as follows:

- A. Ohio Department of Agriculture – Bovine Tuberculosis Overview: 11/19/08 = 1 hour
- B. Veterinary Information Network (VIN) – Diagnostic Imaging Topics: 12/11/08 & 12/12/08 = 15 hours
- C. Hills – Congestive Heart Failure in the Canine Patient: 11/20/08 = 1 hour
- D. MedVet Associates –
  - 1.) Radiation Oncology: 10/30/08 = 1 hour
  - 2.) Dermatology Discussion: 11/12/08 = 1 hour
  - 3.) Advances in Small Animal Surgery: 11/16/08 = 4 hours
  - 4.) The Catheterization Suite: 11/20/08 = 1 hour

Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

• **Continuing Education Requests – RVT’s**

Ms. Jessen moved to approve the following continuing education requests for registered veterinarian technicians as follows:

- A. Novartis Animal Health – Practical Animal Behavior for the Vet Tech: 4/13/08 = hour for hour
- B. Cincinnati Veterinary Technician Association –
  - 1.) Leptospirosis / Tick Borne Illnesses: 12/21/08 = 2 hours
  - 2.) Care Handling, Testing and Quality: 3/17/09 = 2 hours
  - 3.) Proper Handling of Samples: 1/20/09 = 2 hours

- C. OAVT – Exploring a Multi modal Approach to Make them Feel Better: 11/2/08 = hour for hour
- D. MedVet Associates –
  - 1.) Discuss Blood Transfusions & Products: 7/31/08 = 1 hour
  - 2.) Radiation Oncology: 11/13/08 = 1 hour
  - 3.) Arrhythmias & Reading ECGs: 11/17/08 = 1 hour

Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

• **Continuing Education Requests – Veterinarians and RVT's:**

Ms. Jessen moved to approve the following continuing education requests for veterinarians and registered veterinarian technicians as follows:

- A. VetMed Team – Advanced Concepts in Veterinary Anesthesia: 9/1/08 – 12/12/08 = 25 RACE hours
- B. Cincinnati Animal Referral & Emergency Center – Pulmonary Hypertension: 11/11/08 = hour for hour
- C. Cuyahoga Community College Veterinary Technology Program – Practical Imaging for Veterinary Technicians: 1/11/09 = 5 hours
- D. MedVet Associates – Fluoroscopy Safety Training: 11/12/08 = 1 hour
- E. Proctor & Gamble –
  - 1.) Basic Science of Taste & Smell: 10/22/08 = 1 hour
  - 2.) Making sense of Haptic Perception: 10/22/08 = 1 hour
  - 3.) Probiotics & Canine Mobility: 10/21/08 = ½ hour
  - 4.) Genomics & Pet Care: 10/21/08 = ½ hour
- F. Hancock County Veterinary Association –
  - 1.) Not So Common Skin Diseases & Diagnoses: 1/8/08 = 1 hour
  - 2.) Advances in Canine Cardiology: 3/11/08 = 1 hour
  - 3.) Cria Care: 9/9/08 = 2.5 hours

G. Capital Veterinary Referral & ER Center –

- 1.) Diagnostic & Medical Management Techniques: TBD/pending approval = 2 hours
- 2.) Ferret Husbandry & Clinical Techniques: TBD/pending approval = 2 hours
- 3.) History Taking & Physical Exam: TBD/pending approval = 2 hours
- 4.) Common Companion Bird Species & Husbandry: TBD/pending approval = 2 hours
- 5.) Household Hazards of Companion Birds: TBD/pending approval = 2 hours
- 6.) Rabbit Husbandry: TBD/pending approval = 2 hours

Dr. Redman seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye.

• **Correspondence Received:**

- A. The Board reviewed correspondence from Jeff Matthews seeking guidance regarding veterinarians re-using needles. The Board directed Ms. Stir to provide Mr. Matthews with a written response related to safety practices as included in Rule 4741-1-03 OAC.
- B. The Board reviewed correspondence from Michael Barrie, DVM requesting consideration for foreign graduates to be eligible for the residency training program at the Columbus Zoo. The Board directed Ms. Stir to provide Dr. Barrie with a written response explaining the limited licensure requirements and that perhaps a program could be instituted through the Ohio State University Veterinary program. Additionally, they asked that the pertinent law section be sent to Dr. Barrie.
- C. The Board reviewed correspondence from Carol Miller seeking advice regarding rabies vaccine waiver. The Board directed Ms. Stir to refer Ms. Miller to her local health department for guidance and to ask the previous veterinarian for the animal's records.
- D. The Board reviewed the Ohio's Country Journal, October 2008. The Board directed Ms. Stir to provide an advisory letter indicating their concern related to the embryo transfer services referred to in the article. As long as the individual was complying with the standards set in law and rule, the Board did not see a problem. Additionally, there was no concern with the lab procedures as long as he was not drawing the blood on animals that are not his own and merely doing the testing.

• **Matters Tabled at Previous Meeting:**

- A. Inquiry from St. Matthew's University School of Veterinary Medicine asking for similar status for Ohio licensure that Ross University has for veterinary graduates. The Board directed Ms. Stir to request from the National Board of Veterinary Medical Examiners, (NBVME) the passage rates to evaluate the schools. Additionally, Ms. Stir is to request NAVLE passage rates from Ross University and St. George's and ask the schools their progress with AVMA accreditation.

- **New Business:**

- A. Dr. Hearst provided the Board with copies of an article printed in the *Cincinnati Enquirer* dated December 8, 2008. He pointed out a section that states veterinary technicians administer vaccinations and asked the Board for clarification regarding the issue. The Board explained that if a Veterinary-client-patient relationship (VCPR) has been formed, a registered veterinary technician may, under the supervision of the veterinarian, administer vaccines. The Board directed Ms. Stir to send a letter to one of the veterinarians regarding a quote in the paper and provide him with the appropriate language related to a valid VCPR.
- B. Dr. Hearst also pointed out the recent cover article of *DVM* and urged Board members to review.

- **Election of 2009 Board Officers:**

Dr. Koncal moved to approve the following Board officers effective January 1, 2009:

- A. Dr. Redman will become the President;
- B. Dr. Hearst will become the Vice President;
- C. Mr. Smith will become the Secretary.

Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye and Dr. Koncal-aye.

Dr. Hearst moved to approve the following Board committees effective January 1, 2009:

- A. Continuing Education Committee – Dr. Hearst and Ms. Jessen
- B. Medical Records Committee – Dr. Gitz and Dr. Hearst

Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Redman-aye, Mr. Smith-aye, Dr. Small-aye, Dr. Gitz-aye, Dr. Hearst-aye, Ms. Jessen-aye, Dr. Koncal-aye.

- **Directives:**

The reading of the meeting directives was deferred.

- **Next Board Meeting:**

Dr. Koncal acknowledged that the next Board meeting will be held January 14, 2009, 8:30 a.m. in the Board room located at 77 South High Street, 31<sup>st</sup> Floor, Columbus, Ohio.

- **Adjournment:**

Dr. Gitz moved to adjourn the meeting at 1:10 p.m. Ms. Jessen seconded the motion. Dr. Koncal adjourned the meeting.

\_\_\_\_\_  
Dr. Roger Redman, President

\_\_\_\_\_  
Date

Attested to by:

\_\_\_\_\_  
Theresa Stir, Esq.  
Executive Director